



PROCTOR POLICY AND REGISTRATION INFORMATION FOR TICO EXAM

Fleming College is pleased to offer a proctored site for Travel Industry Personnel to write the TICO Education Standard Exam.

Location: Fleming College, School of Continuing Education and Skilled Trades, 555 Bonaccord Street, Peterborough, ON K9H 7B1 RM 308

Contact: Rita Dillio Training Officer, School of Continuing Education and Skilled Trades, Fleming College rdiilio@flemingc.on.ca 1 888 269 6929 ext 2211.

Exam Dates

July 14th, 2009 September 29th, 2009, October 27th, 2009
December 1st, 2009

Registration: Candidates must apply for a proctored 'seat' no later than seven days preceding the exam date. Complete the Proctored Registration form provided and forward by e-mail to rdiilio@flemingc.on.ca or fax to 705 741 3279. Candidates are required on arrival to present photo ID.

NOTE: You must register with CITC for the TICO exam and pay CITC the exam fee, 14 days prior to the proctored exam date. Visit www.citc.ca/ticoexam, the \$35.00 fee and GST is paid directly to CITC.

Fleming College reserves the right to restrict number of students to a maximum of 20 per exam and minimum of 5.

Exam Time: 7:00 pm to 8:00 pm (check in and processing is 6:45 pm)

Proctor Fee: \$25.00 by Cheque payable to Fleming College or Visa/MasterCard credit card. Payment is required upon registration.

Parking: Complimentary, on site (see directions and campus map link below)
<http://www.flemingc.on.ca/index.cfm/go/fleming/sub/location/map/mc.cfm#a>