



1385 Woodroffe Avenue  
Ottawa, Ontario K2G 1V8  
[www.algonquincollege.com](http://www.algonquincollege.com)

## TICO EDUCATION STANDARDS EXAM

*Algonquin College is pleased to partner with CITC and TICO to provide a proctored Ottawa location for industry personnel writing the TICO Education Standards Exam. Please note the following information provided to assist you with the registration process:*

### HOW TO REGISTER....

- REGISTRATION WILL BE AVAILABLE ONLINE solely through CITC web site, [www.citc.ca](http://www.citc.ca).
- Confirmation of registration must be emailed to Shelly Pond, Exam Proctor ([ponds@algonquincollege.com](mailto:ponds@algonquincollege.com)).
- A non-refundable, non-transferable proctor fee of \$30.00 per registrant must be paid at the exam sitting
- Ensure personal information provided when registering matches the photo identification you are required to produce to the proctor on exam date
- Registration is limited to 30 participants per session/date and will be on a first-come, first-register basis

### EXAM SCHEDULE & DETAILS

- On-line exams are offered on Saturday and begin at 10:00 a.m. Dates are as follows:

Sat. May 12, 2012	Sat. July 7, 2012
Sat. May 26, 2012	Sat. Aug. 11, 2012
Sat. June 9, 2012	Sat. Aug. 25, 2012
Sat. June 23, 2012	

*\*\* Algonquin reserves the right to cancel any session - registrant will be provided at least 48 hours notice*

- Please arrive at 9:30 a.m. on the morning of the exam sitting for sign-in and other formalities such as providing government issued photo identification.
- Latecomers will not be admitted to the exam sitting.

### PARKING AND CONTACT INFORMATION

- Free parking is available in Lot 8 (CE), Lot 9 and Lot 12 at Algonquin College - Woodroffe Campus.
- For further information, please contact Exam Proctor:

Shelly Pond, Program Support Specialist  
Algonquin College  
1385 Woodroffe Avenue, Room C137  
Ottawa, ON K2G 1V8  
Tel: 613-727-4723, ext 5392  
Email: [ponds@algonquincollege.com](mailto:ponds@algonquincollege.com)